

Addendum 1 to the Request for Applications
Equipment and Facility Grants Fall 2023

Notice to all proposers:

1. Review responses to inquiries below.

Responses to inquiries

Questions from prospective applicants may be written verbatim or paraphrased. Questions and answers that are similar or redundant have been consolidated. Questions and answers are organized by topic.

Topic: General

1. What is the timeline for using grant money if awarded a grant? What are the contract term lengths for grants?

Expected contract term lengths are: 18-months for equipment, 3-years for facility, 12-months for registration fee grants.

2. Does the applicant have to be a local government unit, or can a non-profit organization submit the application?

The applicant must be a local government unit. However, the local government unit may authorize their non-profit partner organization to prepare and submit application materials.

3. If awarded a grant, how does funding work?

Grant awards are for reimbursement of costs. The awardee must submit proof of purchase to Hennepin County.

4. What is considered institutional inequality?

When individuals or groups experience inequality due to lack of targeted or available resources from public or private institutions. In the case of youth sports, lack of sports



opportunities and/or facility access compared to other nearby or similar communities would be an example of experiencing institutional inequality.

5. How should applicants respond to questions about reach and individuals served if they do not have demographic metrics available?

Provide as much descriptive information as possible about how your organization plans to provide access to underserved communities and individuals. Describe any past, present, or future plans or initiatives to increase access to your program to groups who typically have less access (e.g., low socioeconomic status, rural or urban groups with transportation difficulties).

6. What level of authority must sign the attestation letter?

A representative of the local government unit that has signatory authority for funds requested.

7. If the full amount of awarded funds is not utilized, do awardees lose access to remaining funds?

Awardees should connect with the Hennepin County contract administrator to discuss options.

Topic: Equipment Grants

8. Can equipment purchased with grant funding be used temporarily at a location that was not indicated in the grant application?

Any changes from the original application in terms of equipment or location should be discussed with the Hennepin County Contract Manager.

9. Are golf simulators eligible for an equipment grant?

Yes. Sports Equipment is defined as equipment used for physical sport by athletes during practice and/or active gameplay OR equipment necessary to train, practice or participate in sports. Must be re-usable (excludes any equipment that would be assigned AND kept by individual athletes. Eligibility information can be found in Section 1.2 of the Request for Applications (RFA).



Topic: Facility Grants

10. Is a city resolution required for facility grant applications?

A resolution will be required prior to the contract process if awarded a grant. If a resolution is not available at the time of application, an explanation about the timeline to acquire the resolution should be included in the application.

11. Are bids required for facility grant applications?

Bids are not required with the facility grant application. However, there should be an explanation for all costs included in the budget.

Unless expressly modified by other Addendum, all other terms and conditions shall remain the same.

Anna Carpenter, Grant Coordinator
Hennepin County Youth Activities Grants
September 13, 2023

Please acknowledge receipt of this addendum in the Hennepin County Supplier Portal. The County reserves the right to accept or reject submissions that have not acknowledged the addendum.

